

## Millville City South Park South Pavilion Reservation Form

Millville City is dedicated to serving its residents and providing access to City Parks and Pavilions.

### **South Pavilion Reservation Use Policy:**

- Patrons who make reservations should understand that other events in the park may be happening at the same time as their reservation.
- Fee may be paid by cash or check (payable to: Millville City) and will be assessed as follows:  
**\$25 for Millville Residents, or \$50 for Non-Millville Residents**
- A cancellation less than one week before reservation will result in forfeiture of the rental fee.
- The park will be cleaned on a periodic schedule. However, the City cannot guarantee the cleanliness of the facility at the time of your reservation.
- Groups are responsible to leave the area clean. All trash should be disposed of in the City trash receptacle (provided onsite).
- Millville City is not responsible for lost or damaged equipment, personal belongings or other items owned or used by the group or individuals using the park.
- Items left for more than **30** days will be utilized or discarded as deemed proper by the City staff.

### Park/Pavilion Use Application

Group/Organization: \_\_\_\_\_

Group Representative: \_\_\_\_\_ Phone # \_\_\_\_\_

Group/Organization Address: \_\_\_\_\_

City. State. Zip: \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Hours: \_\_\_\_\_ Approx. # of people: \_\_\_\_\_

I have read and agree to the terms and conditions listed in the **Millville City Parks Policy and this pavilion reservation use policy**. Failure to abide by this agreement will result in the loss of reservation privileges for the park in the future. I understand that Millville City reserves the right to deny or revoke reservations at the sole discretion of City staff. I understand that Millville City assumes no responsibility or liability for accidents or injuries arising from activities conducted at the City Park.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Initials

Office Use only:

Rent Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Receipt #: \_\_\_\_\_

# Millville City Parks Policy

**Park Hours:** Parks close at dusk. Overnight use of the parks is subject to approval by the City.

**Pets:** No animals are permitted at Millville Public Parks on or off leash.

**Sales:** No product marketing or sales are allowed in public parks without written approval from the City Council.

**Drugs, Alcohol and Smoking:** No smoking, nor possession or consumption of alcoholic beverages or illicit drugs are permitted on City Property.

**Tennis Court:** Tennis shoes only. Absolutely NO cleats, skateboards, scooters, bicycles, etc. One hour time limit when others are waiting.

**Splash Pad:** The Splash pad and nearby pavilion at the South City Park are open to the public and are not restricted by reservation. Water availability is determined by the climate.

## Reservations:

- ***Pavilions:*** The South Park South Pavilion, and the Pavilion at the North Park are available for reservation on a first come, first served basis. A per-day use fee will be charged to reserve the park pavilion and immediate surrounding area for personal events, such as family gatherings, socials, or private club meetings.
- ***All other park areas are for general public use:*** Patrons who make reservations should understand that other events may be happening at the same time as their reservation.
- ***Fields:*** All organized league field use is available by reservation *only*, with a fee, on a first come, first served basis.
- ***Scheduling:*** Call the Development Coordinator with questions or to make reservations. Scheduling is on a first come, first served basis. The calendar is available on the City website: [www.millvillecity.org](http://www.millvillecity.org)

## Fees:

- ***Pavilions:***
  - North Park with Kitchen: \$50 resident, \$75 non-resident.
  - South Park South pavilion: \$25 resident, \$50 non-resident.
- ***Sports:*** No charge for practices (the field should be reserved on a priority basis). Field preparation will be done by the organizing entity.
  - Soccer:
    - Recreational Soccer games: \$1 per participant per season (Millville resident).
    - Competitive Soccer games: \$7 per game.
    - Tournament: \$50 per day.
  - Baseball:
    - Competitive Baseball/softball: \$10 per game.
    - Tournament: \$60 per day.

Mowing and watering is done on a flexible schedule to try and accommodate scheduled events as much as possible.