

Millville City

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Millville, Utah 84326
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www.millvillecity.org

CHECK APPLICABLE BOX			
Commercial	New Application		
Home Business	Application Amendment		
CHANGE OF:			
Ownership	Business Name		
Address	Business Description		

Business License Application

		License No Date Received		
SECTION I: Business Information				
Application Contact: Contact Ph:				
A. Business Name "DBA":				
B. Business Location: Millville, UT 84326 Street Address (include unit #)				
C. Mailing Address: ATTN:	Street (include unit#)/PO Box address City, State,	Zip Same as "B. Business Location"		
D. Local Business Ph:	Fax: wwv	v:		
SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)				
COMMERCIAL	HOME BUSINESS	This Business Includes:		
Building/plaza:	Please Note:	Yes No		
Is this a secondary use within an existing business location?	A home business does not change the aesthetic character of the area and zone.	Signage Alcohol sales and/or services		
Yes, in No	On-site employees? Yes No	Live entertainment on-site		
Hours of Operation:	If yes,	Door-to-door solicitation		
	Up to how many? Working hours?	Fireworks sales on-site		
Type of Operation: (mark all that apply)	Where will they park?	☐ ☐ Vending machines on-site		
Sales/Service: Customers typically come on site	On-site customers? Yes No	On-site secondary business		
Sales/Service: Customers rarely come on-site	If yes,	On-site events (ie. community party parking lot/sidewalk sales)		
Service no sales	Up to how many per day?	Investment advice and/or service		
Fresh food service and/or preparation	Up to how many per week?	Pesticides use and storage		
Manufacturing	Where will they park?	Hazardous materials use and storage		
Medical/dental	On-site business will be performed from a:	Vehicle sales		
Daycare	(mark all that apply)	Firearms or explosives sales		
Instruction	Home office Garage/storage room			
Preschool	Desk and chair Carport/driveway	Care of children or preschool		
Other:	Shed/out building Vehicle	Any construction jobs over \$1,000		
	Other:	Piercing, tattooing, perm, make-up		
Previous use of location:	Do you intend to set-up off-site?	Used merchandise transactions		
	•	Changes to existing garbage service		
	(i.e.in parking lot, at festivals, within stores) ☐ Yes ☐ No	Vehicles, trailers, mowers, etc. (stores on site)		
	Proposed start date:	Electrical, plumbing, structural, or mechanical changes to site		
SECTION III: Business Description — Specific				

SECTION IV: Additional Information				
E. Utah State Tax Commission — Sales Tax Number:	Not applicable			
F. State & federal regulatory agency licensing info:				
(Not referring to an EIN or entity number) G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?				
Completely Partially Not at all I do not know — someone else	e did it			
H. Previous Business Name:				
I. Previous Business Location:	Not applicable			
SECTION V: Ownership (Parent business entity and business officer information)				
Parent Entity	_			
Parent Business Name:	same as "A. Business Name DBA"			
State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Co	orporation (w/501 c3 letter)			
Officers (1)	Sole Prop./Partnership LLC Corporation			
Officer Name: Contact Ph	Owner Member President Local Manager Manager Director			
Home Address: City, State, 710	Local Manager Officer Local Manager Local Manager			
Street (include unit #) / PO Box Address City, State, ZIP This person can be contacted in the event of an after-hours police or fire emergency.				
This person can be contacted in the event of an after-hours police of the emergency.				
Officers (2)	Sole Prop./Partnership LLC Corporation Owner Member President			
Officer Name: Contact Ph	Local Manager			
Home Address: Street (include unit #) / PO Box Address City, State, ZIP	Local Manager			
This person can be contacted in the event of an after-hours police or fire emergency.				
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SECTION VI: Notification and Verification of Authority				
1) Mandatory review process – this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on: (i) the information provided on the application, and (ii) review of the Mayor and City Council				
2) Additional Requirements – Under the Municipal Code, additional Business License application requirements are necessitated for some business types.				
 3) Denial of License – Application denial or subsequent license suspension or revocation are most often the result of: (i) an inaccurate or incomplete application, or failure to update information with the City and/or (ii) non- compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes. 				
4) Other regulatory bodies – It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.				
5) Signage – Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.				
6) Building alterations – All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.				
I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.				
Signature of Owner/Authorized Agent Printed Name	Date			
SECTION VII: For administration use only				
Classification: Conforming Non-Conforming Child Care Home Busin	ness Low Impact Medium Impact			
Conditional Use: (If box is checked see conditions)				
Agree Do not agree Signature:	Date:			
Yes No City Council grants permission Signature:	Date:			
FEES \$25.00 EXEMPT PAYMENT TYPE	RECEIPT			

HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

Business Name	
Owner Name	
Business Address	
I hereby attest that the business operations I run for additional offsite impacts in my neighborhood. I see require no off or on street parking, no large equipments of the neighbors or other unusual activity. Other reasons as to why qualifies for a fee exemption from the Millville City (Millville Code 5.04.140) are as follows:	ee no clients or customers and ment is stored at my home and my through loud noise, odors, traffic I believe that my business
For all of the foregoing reasons, I hereby request the granted exempt status from the business license fe	
Signature	 Date