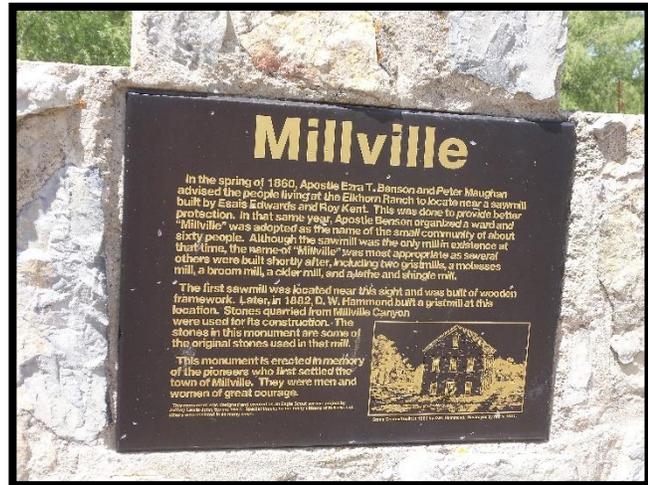


# Appendix 1

## General Plan Process

A General Plan is sometimes referred to as a “Master Plan” or “Comprehensive Plan.” It is not an ordinance but a guidance document for how and where Millville will grow. It is a community’s general guide for making land use decisions and is a reflection of the community’s values. The Plan covers the area within the city limits as well as land in their annexation boundary. It is also the document that coordinates other City plans, such as the Transportation Master Plan, the Parks and Trails Plan, the Sewer Master Plan and others. This Plan is a basic tool to guide zoning, budgeting, capital improvement decisions and policy-making.

This General Plan update is a combination of an evaluation of existing conditions, input from a community-wide survey, citizen interviews, an advisory committee, and public hearings, as well as collaboration with city staff, planning commission, and elected officials. The goal of the updated plan was to formulate goals, objectives, policies, and actions, which will allow the General Plan to be a living working document. This plan will be used as a tool to help guide future development decisions, address issues and opportunities, and direct and preserve the identity of Millville.



### General Plan Kickoff

The process began in October 2013 with an application to request a 50% grant from the Community Impact Board to help the City pay for the General Plan Update. The application was successful and the City began the planning process in January 2014. A review of the existing conditions, planning documents, maps and other available information was done at the kickoff meeting with an Advisory Committee. This information allowed the committee to identify issues, needs, and desires for the future of Millville.

### Community Survey

With the direction of the Advisory Committee, a community survey was developed. The survey was made available electronically, and advertised on the Millville website

and in the City newsletter. As part of an Eagle Scout project, Trevor Hobbs organized a youth group to take a printed copy of the survey to every home in the community, return the same day to pick up the completed surveys, and enter all the survey responses into the computer. The City received 254 responses. Of the 254 responses, 210 were from the delivered printed copies and 44 were generated electronically.

### Opportunities & Visioning

It is tempting to view some of the elements of the General Plan as unrealistic. However, a General Plan is intended to be a long-range look into the future. In the 1994 General Plan a number of goals were identified for five general areas: Residential Development; Agricultural Development; Public Facilities and Services; Parks, Open Space and Urban Development; Commercial/Industrial Development. This updated plan will not evaluate whether or not the goals were accomplished because many are the type that require continual follow-through and persistence to make sure the community is moving in the right direction. Therefore, the updated General Plan will try to establish the vision from the past and present goals of the community to help guide them through the next 20 years.

The Advisory Committee evaluated the survey results to understand key issues and concerns the residents have and to better understand the future needs of the community. Many of the concerns had to do with the growth of the community, lot sizes, and the building of the new high school. Keeping agricultural and animal rights a high priority for the future of Millville was also suggested.

### Plan Preparation & Adoption

This update of the General Plan was developed through a lengthy process of gathering ideas through a number of committee meetings held over an eight-month time period and the development of a public opinion survey. A draft plan was developed and evaluated by the committee. It was then reviewed by the Planning and Zoning Commission, with additional public input at a public hearing. It was recommended, with revisions, by the Planning and Zoning Commission to the City Council where an additional public hearing was held. After additional revisions and another public hearing, the Plan was formally adopted by the City Council.

It is anticipated that the General Plan will be updated as often as necessary to assure that it reflects the vision and desired direction of the community. The Plan should be reviewed and possibly updated every five years. Major amendments should follow the same procedural steps as this update followed. Minor updates could be approved through an accelerated process.